

# ***Town of Benton***

## **Building Permit Application Worksheet**

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

<i><b>Items</b></i>	<i><b>Received</b></i>		
	Yes	No	N/A
Permit Application form filled out	___	___	___
All building Permits: Plan showing site, structures, setbacks, New structure - elevations and section of proposed building. (what it's going to look like – how it's constructed)	___	___	___
New Homes and Subdivisions Site Plans <u>may</u> require: Engineered stamp set of plans showing septic, well, all existing structures, proposed structures, and improvements	___	___	___
NYS stamped blueprints required for new houses, some additions and commercial building.	___	___	___
Driveway permit from NYS DOT OR TOWN HIGHWAY SUP.	___	___	___
Proof of liability and worker's compensation insurance for all contractors performing work. No accord forms	___	___	___
Valid exemption from Liability and Worker's Comp On line form <u>WC/DB Exemption Form CE-200</u> Must be filled out and submitted for each job.	___	___	___
Permit fees: check to Town of Benton	___	___	___

\*If you need help or have questions with these forms contact code enforcement officer.

Notes: \_\_\_\_\_

\_\_\_\_\_  
Building/Code Officer \_\_\_\_\_ Date \_\_\_\_\_

John Griffin cell # 315-730-4743 (call any time, voice mail available)